

===== Farmington =====
FIRE PROTECTION DISTRICT

ORGANIZED 1936
POST OFFICE BOX 25
209-886-5321
FARMINGTON, CALIFORNIA 95230

October 28, 2025 MINUTES

1. **Call to Order –**

Director Briggs called the meeting to order at 7:00pm. Director Briggs began the meeting with a statement. “Currently the board is operating without a board President to lead the meetings. At the last meeting I conducted the meeting in a pro temp President for that meeting only until a full board was established. So I will start this meeting until the point where we get our two new board members onto the board and we can do an election of officers. So with that I want to welcome everyone to the Farmington Fire Protection District. We value public participation and encourage members of the public to share their comments during the designated public comments period. To ensure the board can conduct its business efficiently and in accordance with the law we ask the public to refrain from interrupting the proceedings, speaking out of turn or otherwise disrupting the meeting. Anyone who disrupts the meeting may be asked to leave so that the board can continue to do its business in an orderly manner. Thank you for your cooperation and for helping us conduct a productive and respectful meeting.”

2. **Establish a Quorum –**

A Quorum was established by verbal roll call. Directors Briggs, Cross, Latini, Lemos, Samuel and Chief Matt Bailey were recorded as present.

3. **Pledge of Allegiance –**

Recited

4. **Swearing in of new Board Members:**

Chief Bailey as Clerk of the Board swore in the new members.

Director Cross read the oath and signed it followed by Director Samuel after which they both took their seats.

5. **Elect Board Officers:**

President-

Director Lemos nominated Director Briggs for President, Director Samuel second the nomination. A roll call vote was taken as follows:

Briggs - Aye
Cross - Aye
Latini - Aye
Lemos - Aye
Samuel - Aye

Motion Passed

Vice-President-

Director Cross nominated Director Lemos. Director Lemos refused the nomination. There was no second. Nomination failed

Director Briggs nominated Director Samuel, Director Cross second the nomination. A roll call vote was taken as follows”

Briggs - Aye
Cross - Aye
Latini - Aye
Lemos - Aye
Samuel - Aye

Motion Passed

Director Briggs stated that the Secretary/Treasurer was already filled. Director Briggs asked Director Latini if he was still interested in holding the office of Secretary/Treasurer. Director Latini responded no.

With that Director Briggs asked for a nomination for Secretary/Treasurer.

Director Samuel nominated Director Cross for Secretary/Treasurer, Director Lemos second the nomination. A roll call vote was taken as follows:

Briggs - Aye
Cross - Aye
Latini - Aye
Lemos - Aye
Samuel - Aye

Motion Passed

6. Approval of Minutes:

A. March 24, 2025 Regular Meeting Minutes:

Director Briggs motioned to accept the corrected minutes for March 24, 2025, Director Cross second the motion. A roll call vote was taken as follows:

Briggs - Aye
Cross - Aye
Latini - No
Lemos - Aye
Samuel - Aye

Motion Passed

B. April 28, 2025 Regular Meeting Minutes:

Director Lemos motioned to accept the corrected minutes for April 28, 2025, Director Samuel second the Motion. A roll call vote was taken as follows:

Briggs - Aye
Cross - Aye
Latini - No
Lemos - Aye
Samuel - Aye

Motion Passed

C. September 29, 2025 Special Meeting Minutes:

Director Lemos motioned to accept the corrected minutes for the Special meeting of September 29, 2025, Director Cross Second the motion. A roll call vote was taken as follows:

Briggs - Aye
Cross - Aye
Latini - No
Lemos - Aye
Samuel - Aye

Motion Passed

7. Public Comment -

No Public comment

8. Budget Status Report as of September 30, 2025 -

Cash on hand Account #48501- General Fund	\$1,402,907.07
Cash on hand Account #48505 - Grant Fund	3,021.64
Cash on hand Account #48551 - Strike Team Fund	110,872.80
Cash on hand Account #48591 - Capital Outlay Fund	<u>11,859.77</u>
Total	\$1,528,661.28

9. Payment of Bills –

- a. May / June bills – (Paid by Auditor-Controller)

Director Cross motioned to approve the May/June bills, Director Samuel second the motion.

A roll call vote was taken as follows:

Briggs - Aye
Cross - Aye
Latini - Aye
Lemos - Aye
Samuel - Aye

Motion Passed

- b. July 2025 bills – (Paid by Auditor-Controller)

Director Lemos motioned to approve the July bills, Director Samuel second the motion. A roll

call vote was taken as follows:

Briggs - Aye
Cross - Aye
Latini - Aye
Lemos - Aye
Samuel - Aye

Motion Passed

- c. August/September/October 2025 bills –

Director Lemos motioned to approve and pay the current bills with the exception of the invoice for Barry Hickerson for \$1200.00, not to be paid through district warrant but from payroll as an employee, Director Cross second the motion. A roll call vote was taken as follows:

Briggs - Aye
Cross - Aye
Latini - Aye
Lemos - Aye
Samuel - Aye

Motion Passed

10. Chief's Report –

Chief Bailey reported there were 191 calls from May – October 2025.

Maintenance –

May 2025 – Replaced siren speaker, replaced foot valve, drain valve for air tank

Annual flow tests and inspection completed on SCBA's

Fire fighter fit testing completed

Ordered medical supplies as needed

Safety gear for fire fighter's helmets

June 2025 – E 4-3 taken to Burton's to replace heat exchanger

repairs on hose bed cover (replaced numbers, letters and patched holes in cover.)

DMV New Air trailer Identification

Ladders annual service

Ordered medical supplies as needed

July 2025 – Ordered Fire Gear for new firefighters

E 4-2 repaired hose bed cover (numbers, letters and patched holes)

WT 4-1 waste gate valve replaced and back to Delta Truck warranty/numerous times

August 2025 – WT 4-1 Waste Gate valve repaired (under warranty) Air Dryer Installed

E 4-3 handle lock replaced

E 4-2 and E 4-3 deep cleaned

Warranty work completed on new air Trailer (roll up door locks fixed, air vent on roof fixed, new battery installed and was offered \$400.00 for dent on rear of air trailer)

September 2025 – Chief Bitters reprogrammed mobile radios

E 4-3 A/C repaired

WT 4-1 and WT 4-2 deep cleaned

October 2025 - E 4-1 repaired both booster lines for leaks and couplings, added 2 quarts of oil, replaced cab running light bulbs

E 4-3 repaired loose wire for rear code 3 led light

Chief Bitters reprogrammed portable radios

Ordered medical supplies as needed (glucose and sterile water)

- LN Curtis has offered \$9,500.00 for the old trailer to put towards the bill of the new air trailer
- First Responder course began August 12, 2025 – August 30, 2025. Three Farmington fire fighters completed the class to get certified. There were also fire fighter from several surrounding departments that participated.
- Ordered safety equipment for the new hires – 8 nomex hoods, 6 pairs of Haix wildland boots, 1 pair of structure boots, 2 pair of wildland pants, 7 fire fighter helmets and 2 captain helmets to replace the damaged ones.
- Assistant Chief Kalebaugh applied for a grant from Trans Care. We were awarded \$2,500.00 for hazmat equipment/training.
- The department received the wrong title for the air trailer – sent it back and received the correct one.
- So there are no surprises next month I will be ordering: Code 3 siren control, 3 tail board running lights and 8 buckets of class A foam, 12 batteries for the portable radios.
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11. Information Items:

Correspondence –

- EDD – Notice of UI contribution for 2026 – 3.60%
Notice of ETT contribution for 2026 – 0.10%
- San Joaquin county Treasurer-Tax Collector –
Public Auction Notice

12. Action Items:

- A. Authorize 2024/2025 annual audit agreement with Johnson and Matos CPA
Director Samuel motioned to accept the audit agreement with Johnson and Matos CPA, Director Lemos second the motion. A roll call vote was taken as follows.

Briggs – Aye
Cross - Aye
Latini - Aye
Lemos - Aye
Samuel - Aye

Motion Passed

- B. Retain new District Attorney – Resolution No. 2025-10-1

Director Lemos motioned to accept and adopt Resolution No. 2025-10-1 hiring Herum, Crabtree & Suntag General Counsel, Director Samuel second the motion. A roll call vote was taken as follows:

Briggs - Aye
Cross - Aye
Latini - Aye
Lemos - Aye
Samuel - Aye

Motion Passed

- C. **Realignment of current labor attorney coordination – Resolution No. 2025-10-2**
 Director Lemos motion to accept and adopt Resolution 2025-10-2 Contact and Communication Authority with Duggan & McHugh, Labor Counsel, Director Samuel second the motion. A roll call vote was taken as follows:

Briggs - Aye
 Cross - Aye
 Latini - No
 Lemos - Aye
 Samuel - Aye

Motion Passed

- D. **Hire fire management consultant – Resolution No. 2025-10-3**
 Director Briggs motioned to accept and adopt Resolution No 2025-10-3 Establishing a Temporary Expert Administrative Consultant Position, Director Lemos second the motion. A roll call vote was taken as follows:

Briggs - Aye
 Cross - Aye
 Latini - No
 Lemos - Aye
 Samuel - Aye

Motion Passed

- E. **Board access to District property, equipment and records – Resolution No. 2025-10-4**
 Director Briggs motioned to accept and adopt Resolution No. 2025-10-4 Board of Director access to District Property, Facilities, Equipment, Vehicles and Records. Director Lemos second the motion. A roll call vote was taken as follows:

Briggs - Aye
 Cross - Aye
 Latini - No
 Lemos - Aye
 Samuel - Aye

Motion Passed

13. Good of the Order:

Director Briggs stated that this item is for the Board to make any comment they like, Director Briggs thanked Director Lemos and the new Board members for stepping into the Frey to assist in this process. Director Samuel stated he is looking forward to the challenge. Director Cross stated that this a passion of his to assist in any way he can.

14. Adjournment –

Director Samuel motioned to adjourn the meeting, Director Lemos 2nd the motion. A roll call vote was taken as follows:

Briggs - Aye
 Cross - Aye
 Latini - Aye
 C Lemos - Aye
 Samuel *Aye*

Motion Passed

With no other business to discuss the meeting was adjourned at 9:26 pm
The next meeting is scheduled November 24, 2025 at 7:00pm at Station 4-1

Respectfully Submitted,

Matthew Bailey

Chief/Board Clerk